

# REPUBLIC OF KENYA



## MINISTRY OF TOURISM

### INVITATION TO TENDER

Tenders are invited from eligible firms for the provision of goods and services and for the Registration of Suppliers for the year 2011-2012 as listed below:

	<b>TENDER NO</b>	<b>TENDER NAME</b>	<b>BID SECURITY (Kshs)</b>	<b>FEES (Kshs)</b>
1	Tender No. MOT/01/2011-2012	Provision of Cleaning Services	5,000	3,000.00
2	Tender No. MOT/02/2011-2012	Provision of Bottled Mineral Water	5,000	3,000.00
3	Tender No. MOT/03/2012-2012	Provision of fuel Cards	5,000	3,000.00
4	Tender No. MOT/04/2011-2012	Provision of Newspapers, Magazines & Periodicals	5,000	1,000.00
5	Tender No. MOT/05/2011-2012	Provision of Staff Uniforms	2,000	1,000.00
6	Tender No. MOT/06/2011-2012	Provision of Repair, Maintenance & Services of Office Machines and Equipment	5,000	3,000.00
7	Tender No. MOT/07/2011-2012	Supply and delivery of fresh cut flowers, potted flowers and maintenance of Indoor Plants	2,000	1,000.00
8	Tender No. MOT/08/2011-2012	Supply of airtime/scratch cards and calling cards	2,000	2,000.00
9	Tender No. MOT/09/2011-2012	Provision of internet services	5,000	3,000
10	Tender No. MOT/010/2011-2012	Prequalification of Suppliers of Goods, Works and Services in the categories below: Category 1 Supply of general office stationery and computer consumables Category 2 Supply of Furniture, office equipment & fittings Category 3 Supply of computer hardware & Software Category 4 Provision of Graphic Designs & Printing Category 5 Repair and maintenance of Motor vehicles (CMT&E approved) Category 6 Provision of Air ticketing Services (IATA registered) Category 7 Provision of Fumigation & pest control Category 8 Supply of Tyres, Tubes & Batteries Category 9 Supply of Gifts, Carvings and paintings Category 10 Provision of Laundry Services		2,000.00 for each category

Detailed Tender Documents for each tender may be obtained from the **Procurement Office, 6<sup>th</sup> floor, Utalii House** during working hours upon payment of the requisite non-refundable fee for each tender either in cash or Bankers Cheque at our **Cash Office**.

The Tender Documents properly filled and in a plain sealed envelop indicating Tender reference number should be addressed to:

**The Permanent Secretary  
Ministry of Tourism  
P.O. Box 30027-00100  
NAIROBI**

or be placed in the Tender Box provided at 6<sup>th</sup> Floor, Utalii House so as to reach us on or before **13<sup>th</sup> June, 2011 at 10.30am**  
Tenders will be opened immediately thereafter. Bidders are invited to attend or send their representatives.